**Job Title:** Agriculture in the Classroom 2024 Summer Intern

# **Description:**

The Cook County Farm Bureau Foundation offers an internship within the Ag in the Classroom program in Countryside, IL. The internship's hours will include portions of June, July, and August 2024.

# **Responsibilities:**

- Assist with summer ag programs, including giving presentations and conducting activities at community, library, and school summer events
- Assist with the planning and organization of our Summer Ag Institute, workshops to teach ag curriculum, for K-12 educators
- Compilation of all materials related to summer ag programming, including the ordering of materials, organization of supplies, development of rosters, scheduling, and preparation of summary reports/letters following programs
- Posting of events, videos, and photos on Facebook, Twitter, and related social media
- Perform miscellaneous duties as they relate to the AITC program

### **Qualifications:**

- Must be enrolled at an accredited college or university
- The student is pursuing a degree in agriculture education, agriculture communications, or a related field
- The qualified student will possess excellent oral and written communication skills, including the ability to speak in front of large groups
- The student will possess computer and technology skills, including proficiency in Microsoft Office and virtual meeting platforms
- The individual must have good organizational skills and be able to work independently on a wide variety of assignments simultaneously
- The individual should have a passion for educating both adults and children in all areas of agricultural education

### **Additional Information:**

This is a paid internship, available to current enrolled college students. Some area travel is required. The position is selected through an interview process and application, as well as a resume, academic transcripts, and references.

#### **Contact:**

For more information or to apply, contact Katrina Milton at 708-354-3276 or <a href="mailto:aitc@cookcfb.org">aitc@cookcfb.org</a>.

To learn more about the Cook County Farm Bureau, visit our website at www.cookcfb.org.