



PRESENTATION REQUEST FORM
 AGRICULTURE IN THE CLASSROOM
 IN-SCHOOL 4TH GRADE FIELD TRIP

AITC2@COOKCFB.ORG

YOU MAY ALSO CALL TO SCHEDULE 708-354-3276

School Information	
School Name	
School District	
Address	
City, State, ZIP	
School Phone Number	
Have we been to your school before?	
How did you hear about our program?	Letter Email Website Teacher Other:
Teacher Contact Information	
Name	
Email	
Alternate Phone Number (optional)	
Class Information	
How many 4 th grade classes will there be?	
Number of students per class (average)	
Which presentation?	Part 1 Part 2 – Nutrition (Must schedule part 1 before Part 2)
Suggested Presentation Dates: (PLEASE suggest 2 or 3 dates, scheduled fill quickly)	
Suggested Presentation Times Please try to allow 1 ¼ hours with <u>5 minutes in between each.</u> Example for three classrooms: 8:30-9:45, 9:50-11:05, 11:10-12:25 Can work around lunch period but <i>please do not let breaks between classrooms exceed a complete total of one hour.</i>	
Any special needs students/accommodations?	
Is there available parking for our presenter?	
Which door should the presenter enter?	
Questions or Comments:	