

Title: Agriculture in the Classroom 2019 Summer Internship

Description: Annually, the Cook County Farm Bureau® Foundation offers an internship within the Ag in the Classroom (AITC) Department in Countryside, IL. The internship begins in late May and will extend to August 2nd.

Responsibilities:

- Assist with the planning and organization of Summer Agricultural Institute/Conference for K-12 school teachers. This includes the research and compilation of educational materials including sample lesson plan materials, ag commodity information, organization of supplies, development of rosters and preparation of summary reports/letters following program.
- Create and present farm programs to youth in Cook County in various formats. Themes will focus on agriculture related topics where the intern will educate and do a craft/activity for one hour. Share agriculture knowledge with urban non-ag audience.
- Re-organization of educational kits, activity binders and related materials in order to ready AITC program for fall workshops and seminars. Creation of new materials for use in future classroom programs.
- Posting of events, videos and photos on Facebook as well as making revisions to website pages.
- Writing of articles for *The Cooperator*, the monthly publication of the Cook County Farm Bureau, on activities of the AITC program.
- Performs miscellaneous duties as they relate to the AITC program

Qualifications:

- The student's degree program should be agriculture education and/or agriculture communications. Solid knowledge of agriculture industry including crops and livestock. Must be interested in working with children in Grades K-5 as well as teachers of K-12 students. Applicant should have completed 30 undergraduate hours and be enrolled at an accredited college or university.
- The qualified individual will possess excellent written and oral communication skills, including the ability to speak in front of large groups of children and adults, including educators.
- The student will possess solid computer skills including knowledge of Excel, Outlook, Word, Publisher (or similar) and be able to support all social media platforms including Facebook and website. Video filming and editing experience required for special projects including public relations.
- The individual must have good organizational skills and be able to work independently on a wide variety of assignments simultaneously.
- Must have transportation for all programming needs throughout county.

Additional information:

- This is a paid internship, available to current college students. Anticipate job requirement of 30 hours per week. Local travel throughout Cook County required. The position is selected through an interview process, short lesson/presentation of ag topic, as well as resume, application, academic transcripts, and references. Open ended application process until filled.

Contact information:

For more information or to apply, contact Diane Merrion via email at aitc@cookcfb.org.