

Title: Agriculture in the Classroom 2020 Summer Internship

Description: Annually, the Cook County Farm Bureau® Foundation offers an internship within the Ag in the Classroom (AITC) Department in Countryside, IL. The internship begins in late May and will extend to August 1st.

Responsibilities:

- Assist with the planning and organization of Summer Agricultural Institutes/Conference for K-12 educators. This includes the research and compilation of educational materials including sample lesson plan materials, ag commodity information, organization of supplies, development of rosters and preparation of summary reports/letters following program.
- Create and present farm programs to youth in Cook County in various formats. Themes will focus on agriculture related topics where the intern will educate and do a teaching activity and potential take home project for one hour. Share agriculture knowledge with urban non-ag audience.
- Re-organization of educational kits, activity binders and related materials in order to ready AITC program for fall workshops and seminars. Creation of new materials for use in future classroom programs.
- Posting of events, videos and photos on Facebook and social media.
- Writing of articles for *The Cooperator*, the monthly publication of the Cook County Farm Bureau, on activities of the AITC program.
- Performs miscellaneous duties as they relate to the AITC program

Qualifications:

- The student's degree program should be agriculture education and/or agriculture communications. Solid knowledge of agriculture industry including crops and livestock. Must be interested in working with children in Grades K-5 as well as teachers of K-12 students. Applicant should have completed 30 undergraduate hours and be enrolled at an accredited college or university.
- The qualified individual will possess excellent written and oral communication skills, including the ability to speak in front of large groups of children and adults, including educators.
- The student will possess solid computer skills including knowledge of Excel, Outlook, Word, Publisher (or similar) and be able to support all social media platforms including Facebook and website.
- The individual must have good organizational skills and be able to work independently on a wide variety of assignments simultaneously.
- Must have transportation for all programming needs throughout county.

Additional information:

- This is a paid internship, available to current college students. Anticipate job requirement of 30+ hours per week. Local travel throughout Cook County required. The position is selected through an interview process, short lesson/presentation of ag topic, as well as resume, application, academic transcripts, and references. Open ended application process until filled.

Contact information:

For more information or to apply, contact Diane Merrion via email at aitc@cookcfb.org.